

FAREHAM

BOROUGH COUNCIL

Report to Scrutiny Board

Date **22 March 2018**

Report of: **Director of Finance and Resources**

Subject: **FINAL REVIEW OF WORK PROGRAMME 2017/18 AND DRAFT
WORK PROGRAMME 2018/19**

SUMMARY

At its meeting on 11 January 2018, the Board received a report which gave preliminary information to assist the end of year review of the work programme of the Board. Members also received the first draft of the proposed work programme for 2018/19.

RECOMMENDATION

Members are now invited to:-

- (a) review the outcome of the work programme of the Scrutiny Board for 2017/18;
- (b) inform the Council of the Board's view on the outcome of the call-in arrangements for 2017/18;
- (c) agree a provisional work programme of the Board for 2018/19; and
- (d) submit the provisional work programme of the Board for 2018/19 to the Council.

INTRODUCTION

1. At the meeting of the Board in January, members received some preliminary information to assist in the end of year review of the work programme of the Board. This is the last cycle of meetings for this year and the Board is invited to finalise its review of this year's work and consider the draft programme for 2018/19.

THE BOARD'S TERMS OF REFERENCE

2. Under its terms of reference, the Scrutiny Board is responsible for:-
 - maintaining an overview of the discharge of the Council's Executive functions;
 - exercising the right to call-in, for reconsideration, any decisions made but not yet implemented by the Executive (and Individual Executive Members) or key decisions made by officers in exercise of their delegated powers;
 - reviewing and/or scrutinising any decisions made or actions taken in connection with the performance of any of the Council's functions;
 - reviewing and/or scrutinising any matter affecting the strategic plans and financial affairs of the Council; and
 - considering matters affecting the area or local people and, in so doing, reviewing and scrutinising the performance of other public bodies in the area or referring such scrutiny to the relevant Review Panel.

SCRUTINY BOARD WORK PROGRAMME – CURRENT YEAR 2017/18

3. Appendix A contains details of the current year's work programme, for reviewing by the Board. As this is the last meeting of the municipal year, the outcomes of items on this meeting's agenda are obviously not referred to in the schedule.
4. The Board is reminded that there has been Two call-in's this year, relating to decisions made by the Executive regarding the Pest Control Service on 28 July 2017, and the Draft Local Plan on 23 October 2017, the decisions made by the Executive in both instances were accepted.
5. As the call-in procedure is operating satisfactorily, there is no reason to suggest that the arrangements should be amended and it is recommended that the Council be advised accordingly.

SCRUTINY BOARD WORK PROGRAMME – NEXT YEAR 2018/19

6. Appendix B sets out a preliminary draft work programme, details of the general business of the Board, which it is known, at this stage, will arise during the course of the coming year. As the Council has decided on the dates for meetings, these have been included in the schedule. It is for members to decide whether they are in agreement with the scheduling of these general matters, having taken account of any other proposed items put forward by the Board.
7. It is also for the Board to consider whether any review of items under the Council's policy framework would be included in the 2017/18 programme. Appendix C contains a list of the plans and strategies currently contained in the Council's policy framework.

8. In connection with next year's work programme, members will recall that in January they considered a list of external agencies operating in the Borough and decided that members of the Board e-mail the Chairman any suggested external reviews that it might wish to carry out during 2018/19, for consideration at its meeting in March 2018.

RISK ASSESSMENT

9. There are no significant risk considerations in relation to this report.

CONCLUSION

10. Members are now invited to:-

- (a) review the outcome of the work programme of the Scrutiny Board for 2017/18;
- (b) inform the Council of the Board's view on the outcome of the call-in arrangements for 2017/18;
- (c) agree a provisional work programme of the Board for 2018/19; and
- (d) submit the provisional work programme of the Board for 2018/19 to the Council.

APPENDICES:

Appendix A – Current Work Programme 2017/18

Appendix B – Outcomes 2017/18

Appendix C – Draft Work Programme 2018/19

Appendix D – Policy Framework

Background Papers:

Reference Papers:

Enquiries:

For further information on this report please contact Andy Wannell. (Ext 4620)

SCRUTINY BOARD – CURRENT WORK PROGRAMME 2016/17

| DATE | SCRUTINY BOARD ITEM |
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| 18 May 2017 | Review of Work Programme 2017/18 Presentation by Chief Inspector Sharon Woolrich on the Review of Police Performance in Hampshire Receive Minutes of Meetings of Policy Development and Review Panels |
| 29 June 2017 | Review of the Work Programme 2017/18 Presentation by, and Questioning on Two Saints Receive Minutes of Meetings of Policy Development and Review Panels |
| 14 September 2017 | Review of the Work Programme 2017/18 Presentation by, and Questioning of, the Executive Member for Health and Public Protection Receive Minutes of Meetings of Policy Development and Review Panels |
| 23 November 2017 | Review of the Work Programme 2017/18 Presentation by, and Questioning of, the Executive Member for Policy and Resources Review of the Corporate Strategy and Corporate Priorities Receive Minutes of Meetings of Policy Development and Review Panels |
| 11 January 2018 | Preliminary Overall Review of Work Programme 2017/18 and Draft 2018/19 Medium Term Finance Strategy, Capital Programme, Revenue Budget and Council Tax 2018/19 Housing Revenue Account Budget and Capital Plans 2018/19 Members' Allowances Scheme Review Receive Minutes of Meetings of Policy Development and Review Panels |
| 22 March 2018 | Final Review of Work Programme 2017/18 and Draft Work Programme 2018/19 Presentation by, and Questioning of the Executive Member for |

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| | Streetscene Receive Minutes of Meetings of Policy Development and Review Panels |
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Items to be assigned:

- Minutes of meetings of the Portchester Crematorium Joint Committee (as appropriate)

SCRUTINY BOARD WORK PROGRAMME 2016/17 - OUTCOMES**APPENDIX B**

| Date of Meeting | Subject | Type of Item | Action by Board | Outcome | Link Officer |
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| 18 May 2017 | Presentation by Chief Inspector Sharon Woolrich on the Review of Police Performance in Hampshire | Presentation | <p>The Chairman announced that this item would be moved up the agenda ahead of the item on the Board's work programme.</p> <p>The Board welcomed Chief Inspector Sharon Woolrich to the meeting who gave a verbal presentation on the recent review of the performance of Hampshire Police.</p> <p>She informed the Board that the results of the inspection undertaken by HMIC (Her Majesty's Inspectorate of Constabulary) were published on 1 March 2017, and had attracted some negative press.</p> <p>The (PEEL) inspection focused on three key areas; Police Effectiveness; Efficiency; Legitimacy.</p> <p>Hampshire received a good grade in the efficiency inspection, which focused on the forces ability to meet in the financial challenges of an ever decreasing budget, whilst continuing to ensure that the public is kept safe and crime is reduced.</p> | | |

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| | | | <p>The inspection into the effectiveness of the force highlighted 4 areas of concern. These were, the handling of domestic abuse cases via telephone, the outcomes to domestic abuse, outcome 16, and the force's usage of outcomes in general.</p> <p>At the time of the inspection the arrest rate for domestic abuse cases was 25%, however by the time the results of the inspection were published this figure had increased to 40% and currently it stands at 46%. Chief Inspector Woolrich advised that part of the cause of the previous decrease in performance was explained by the restructuring of the force that took place due to the efficiency savings that needed to be made due to the reduced government funding. Now that the restructure is in place, attention has been refocused on those areas needing attention.</p> <p>In regards to the concern over the telephone resolutions of domestic abuse cases, the Board were informed that this only concerned minor cases such as a minor argument, and not more severe cases. The Board were given examples of minor incidents that had occurred where a telephone resolution had been used. Following guidance from the HMIC every report</p> | | |
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| | | | <p>incident of domestic abuse, regardless of the severity, is now deployed to.</p> <p>Another issue highlighted was the reporting of the outcomes of cases. Officers have now been provided with training on this and the reporting of these outcomes is now more efficient, with more details being provided such as arrest, caution, fixed penalty notices. The inspection highlighted that there was a need for training throughout the force for a better understanding of all of the outcomes, and how they can be used.</p> <p>She concluded by informing the Board that overall the inspection was extremely positive for Hampshire Police, and whilst a few areas had been identified for improvement, these are already being implemented.</p> <p>At the invitation of the Chairman, Councillor Cartwright, Executive Member for Health and Public Protection, addressed the Board on this item.</p> <p>Chief Inspector Woolrich was thanked for her extremely informative presentation.</p> | Completed | Richard Jolley |
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| | Review of Work Programme 2017/18 | | <p>The Board considered a report by the Director of Finance and Resources which reviewed the Board's work programme for 2017/18.</p> <p>Member's attention was drawn to paragraph 3 of the report which highlighted the changes to the work programme since the last meeting of the Board.</p> <p>Members were given the opportunity to put forward suggestions for any additional items they would like to include onto the work programme. Councillor Ford requested that an item on an update to the progress made to Vanguard and the future projects that will be coming forward, be included onto the work programme.</p> <p>It was AGREED that the Board, subject to the inclusion of the item on Vanguard Update, note the work programme for 2017/18.</p> | Completed | Andrew Wannell |
| | Receive Minutes of Meetings of Policy Development and Review Panel | Review | <p>The Board were asked to receive the minutes of the Policy Development and Review Panels held since 1 March 2017.</p> <p>(1) Minutes of meeting, Tuesday, 7 March 2017 of Public Protection Policy Development and Review Panel</p> | | |

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| | | | <p>Fareham.</p> <p>The Verbal presentation given to the Board included:</p> <ul style="list-style-type: none"> • An update of services in Fareham and Gosport • A summary of the role of two Saints and its contractual arrangements • Joint working with other agencies to tackle rough sleeping • Outlined accommodation at 101 Gosport Road, Acton Lodge, outreach and community support • Support programmes, expectations on service users and how success is measured • Drugs and alcohol policy • An overview of the homelessness situation in Fareham • Challenges experienced • Additional services that could be offered if additional funding were available • Two Saints and Fareham Borough Council's existing close working relationship and how this could be improved to deliver better services for the homeless <p>It was AGREED that James McDermott and Georgina Shane were thanked for their informative presentation.</p> | Completed | Paul Doran |
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| | Review of the Work Programme 2017/18 | | <p>The Board considered a report by the Director of Finance and Resources which reviewed the Board's work programme for 2017/18.</p> <p>Members were asked to note the renaming of the presentation scheduled for the 23 November 2017 meeting, which reflects the new Executive portfolio title.</p> <p>Members were also asked to note that the previously unallocated item titled 'Review of the Corporate Strategy and Corporate Priorities has been allocated to the November meeting.</p> <p>In regards the unallocated item titled 'Vanguard Update', members agreed that this would be allocated to either the January 2018 or March 2018 meeting.</p> <p>The Board AGREED that:</p> <p>(a) the presentation scheduled for the 23 November 2017 meeting</p> | | Andy |

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| | | | <p>which has been renamed to reflect the new Executive Portfolio title, be noted;</p> <p>(b) the previously unallocated item titled 'Review of the Corporate Strategy and Corporate Priorities' be assigned to the 23 November 2017 meeting; and</p> <p>(c) the unallocated item titled 'Vanguard Update', will be assigned to either the January 2018 or March 2018 meeting.</p> | Completed | Wannell |
| | Receive Minutes of Meetings of Policy Development and Review Panels | | <p>The Board was asked to receive the minutes of the Policy Development and Review panels held since 1 May 2017.</p> <p>(1) Minutes of meeting Tuesday, 16 May 2017 of Planning and Development Policy Development and Review Panel</p> <p>The Vice-Chairman of the Planning and Development Policy Development and Review Panel, Councillor N J Walker, was invited to present the minutes of the meeting held on 16 May 2017.</p> <p>It was AGREED the minutes be received.</p> <p>(2) Minutes of meeting Thursday, 25 May 2017 of Housing Policy Development and Review Panel</p> | Completed | Richard Jolley |

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| | | | <p>The Chairman of the Housing Policy Development and Review Panel, Councillor F Birkett, was invited to present the minutes of the meeting held on 25 May 2017.</p> <p>It was AGREED the minutes be received.</p> <p>(3) Minutes of meeting Tuesday, 30 May 2017 of Health and Public Protection Policy Development and Review Panel</p> <p>The Vice-Chairman of the Health and Public Protection Policy Development and Review Panel, Councillor Mrs T Ellis, was invited to present the minutes of the meeting held on 30 May 2017.</p> <p>It was AGREED that the minutes be received.</p> <p>(4) Minutes of meeting Wednesday, 14 June 2017 of Streetscene Policy Development and Review Panel</p> <p>The Vice-Chairman of the Streetscene Policy Development and Review Panel, Councillor L Keeble, was invited to present the minutes of the meeting held</p> | <p>Completed</p> <p>Completed</p> | <p>Paul Doran</p> <p>Richard Jolley</p> |
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| | | | <p>on 14 June 2017.</p> <p>It was AGREED the minutes be received.</p> | Completed | Paul Doran |
| 28 July 2017 | Call-In of Executive Decision No. 1926 Pest Control Services | Scrutiny | <p>The Board considered a report by the Head of Democratic Services which outlined the reasons given for the call-in of the Executive Decision regarding the Pest Control Services. A number of appendices were attached to the report to further assist the Scrutiny Board in its review of the decision. Appendix A provided a copy of the call-in notice which cited the grounds for the call-in as being contrary to the Council's budget. Paragraphs 10-17 of the report provided comments on this from the Director of Finance and Resources (Section 151 Officer).</p> <p>At the invitation of the Chairman, Councillors R H Price, JP, and Mrs K K Trott as representatives of the call-in, were invited to present the reasons they had given for the call-in.</p> <p>At the invitation of the Chairman, The Executive Member for Health and Public Protection, Councillor T M Cartwright, joined the meeting and was called upon to advise the Scrutiny Board of the process undertaken before making its</p> | | |

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| | | | <p>recommendation to the Executive. The Executive Member then answered questions put to him. In accordance with the Code of Conduct for Members, Councillor Cartwright left the room and was not present for the remainder of the meeting.</p> <p>The Head of the Environmental Health answered questions put to him by the Members of the Scrutiny Board.</p> <p>The Chairman confirmed that having considered all the reasons given for the call-in, the Scrutiny Board now had to consider its options as set out in the report, that being either:</p> <ul style="list-style-type: none">(a) to accept the decision made by the Executive, in which case the decision can be implemented; or(b) to request that the Executive reconsiders the decision, giving reasons for such a request. <p>A motion was proposed and seconded to accept the decisions made by the Executive and to allow the decision to be implemented which when being put to the vote was declared CARRIED. (7 members voting in favour; 1 against).</p> <p>RESOLVED that the Scrutiny Board accept the decision made by the</p> | | |
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| | | | <p>Executive and to allow the decision to be implemented to:</p> <p>(a) introduce charging for rodent treatments but keep it free of charge for those on the lowest incomes;</p> <p>(b) introduce a £30 fee to survey and quote for flea and bed bug treatments; and</p> <p>(c) give delegated authority to the Head of Environmental Health to waive any changes in appropriate cases.</p> | Executive Decision implemented | Richard Jolley |
| 14 September 2017 | Presentation by, and Question of, The Executive Member for Health and Public Protection | Review | <p>The Board received a presentation by the Executive Member for Health and Public Protection on progress and changes made to the portfolio over the past year.</p> <p>The presentation highlighted the two most significant changes to the portfolio, which were the transfer of responsibility of Traffic Regulation Orders to Hampshire County Council and the transfer of Health from the Housing portfolio to the Public Protection portfolio.</p> <p>The presentation gave details of the areas of responsibility within the portfolio and these included:</p> <ul style="list-style-type: none"> • Environmental Health – which includes: | | |

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| | | | <ul style="list-style-type: none"> ○ Air Quality ○ Contaminated Land ○ Dog Control ○ Pest Control ○ Food Safety ● Corporate Health and Safety ● Community Safety ● Parking and Enforcement – which includes: <ul style="list-style-type: none"> ○ Car Parks ○ Parking Enforcement ○ CCTV ○ General Enforcement – (Litter, fly tipping, graffiti) ○ Emergency Planning ● Health Liaison <p>The Executive Member for Health and Public Protection answered members' questions concerning the presentation.</p> <p>It was AGREED that the Executive Member for Health and Public Protection be thanked for his information presentation.</p> | Completed | Richard Jolley |
| | Review of Work Programme 2017/18 | Review | <p>The Board considered a report by the Director of Finance and Resources which reviewed the Board's work programme for 2017/18.</p> <p>The Director of Finance and Resources directed the member's attention to a scoping report which had been tabled at the meeting, (attached as Appendix A to</p> | | |

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| | | | <p>these minutes).</p> <p>The report was a result of the request made by Councillor Cunningham for Hampshire Fire and Rescue Service to be invited to a future meeting of the Board to give a presentation. The report outlined Councillor Cunningham's questions and provided some background information on the service and their previous presentation to the Council in 2015. Members agreed that they would like to invite Hampshire Fire and Rescue Service to a future meeting of the Board, and that all Members should be invited to attend for this item.</p> <p>It was AGREED that the Board:-</p> <ul style="list-style-type: none"> (a) reviewed the work programme for 2017/18; (b) include an unallocated item titled "Presentation by, and questioning of, Hampshire Fire and Rescue Service" to the work programme for 2017/18 and (c) subject to the inclusion on (b) above, confirm the Board's work programme for 2017/18. | Complete | Andrew Wannell |
| | Receive Minutes of Meetings of Policy Development and Review Panels | Review | <p>The Board was asked to receive the minutes of the Policy Development and Review panels held since 1 July 2017.</p> <p>(1) Minutes of meeting Thursday, 13 July 2017 of Streetscene</p> | | |

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| | | | <p>Housing Policy Development and Review Panel held on 20 July 2017.</p> <p>At the invitation of the Chairman, Councillors T M Cartwright, Executive Member for Health and Public Protection and Mrs K K Trott, addressed the Board on this item.</p> <p>Members sought information concerning the Council's plan to build and provide new affordable housing, and the Director of Finance and Resources provided a verbal update on schemes that the council is currently progressing. The Board were also advised that progress is being made on producing a new draft housing strategy, which will be presented to the Housing Policy Development and Review Panel in due course.</p> <p>It was AGREED that the minutes be received.</p> <p>(4) Minutes of meeting Tuesday, 25 July 2017 of Health and Public Protection Policy Development and Review Panel</p> <p>The Chairman of the Health and Public Protection Policy Development and Review Panel, Councillor M J Ford, JP was invited to present the minutes of the</p> | Completed | Paul Doran |
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| | | | <p>meeting held on 25 July 2017.</p> <p>It was AGREED the minutes be received.</p> | Completed | Richard Jolley |
| 23 October 2017 | Call_in of Executive Decision 2017/18 No. 1955: Draft Local Plan | Scrutiny | <p>The Board considered a report by the Head of Democratic Services which outlined the reasons given for the call-in of the Executive Decision regarding the Draft Local Plan. A number of appendices were attached to the report to further assist the Scrutiny Board in its review of the decision. Appendix A provided a copy of the call-in notice which cited the grounds for the call-in as being:</p> <ul style="list-style-type: none"> i. Unbalanced allocation across the Borough. ii. Infrastructure insufficient information of funding sources re CIL and S106 agreements. iii. Full sets of documents not available for consideration prior to the meeting on the 9 October 2017. iv. We have concerns with the wording on the individual allocation sheets within the proposed Draft Plan for consultation. <p>The Board received the deputations referred to in Minute 5 above.</p> | | |

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| | | | <p>At the invitation of the Chairman, councillor R H Price, JP and Mrs K K Trott as representatives of the call-in, were invited to present the reasons they had given for the call-in. Before the addressed the Board they both declared the following interests:</p> <p>Counillor R H Price, JP declared a Pecuniary Interest in relation to site reference HA12 Morant Drive, Portchester as he owns and lives in the property next to the site. As this meeting was not dealing with the specific sites identified within the Draft Local Plan, he remained in the room for the entirety of the meeting.</p> <p>Councillor Mrs K K Trott declared a Personal (Non-Pecuniary) Interest in relation to site references HA8, HA16 and HA20 as she is a Councillor appointed representative on Wallington Village Community Association Executive Committee. She remained in the room for the entirety of the meeting.</p> <p>At the invitation of the Chairman, the Executive Member for Planning and Development, Councillor K D Evans, joined the meeting and was called upon to advise the Scrutiny Board of the process undertaken before making its recommendation to the Executive, and</p> | | |
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| | | | <p>to address the specific points of the call-in notice. The Executive Member circulated to the Board a copy of a map showing a split between the sites identified in the Drat Local Plan Sustainability Appraisal between Portsmouth Housing Market Assessment area and Southampton Housing Market Assessment area (attached as Appendix A to these minutes). The Executive Member then answered questions put to him. In accordance with the Code of Conduct for Members, Councillor Evans then left the room and was not present for the remainder of the meeting.</p> <p>The Director of Planning and Regulation answered questions put to him by Members of the Scrutiny Board.</p> <p>The Chairman confirmed that having considered all the reasons given for the call-in, the Scrutiny Board now had to consider its options as set out in the report, that being either:</p> <ul style="list-style-type: none">(a) To accept the decision made by the Executive, in which case the decision can be implemented; or(b) To request that the Executive reconsiders the decision, giving reasons for such a request. <p>A motion was proposed and seconded</p> | | |
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| | | | <p>to accept the decision made by the Executive and to allow the decision to be implemented, which being put to the vote was declared CARRIED. (8 members voting in favour; 1 against (Councillor Cunningham))</p> <p>RESOLVED that the Scrutiny Board accept the decision made by the Executive and to allow the decision to be implemented to:</p> <ul style="list-style-type: none"> (a) the Draft Local Plan, as set out in Appendix A to the report, comprises the component parts (as listed in the papers); (b) that the Draft Local Plan, as set out in Appendix A, and the Draft Policies map, as set out in Appendix B, be published for a 6-week period of public consultation; (c) that the supporting documents appended to this report be published for a 6-week period of public consultation, along with other supporting evidence documents; (d) that the Draft Local Plan will become a material consideration in the determination of planning applications, but the weight | <p>Executive Decision Implemented.</p> | <p>Richard Jolley</p> |
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| | | | <p>attributed reflects the stage of preparation, the extent to which there are unresolved objections to relevant policies, and their degree of consistency with policies in the National Planning Policy Framework; and</p> <p>(e) that the Director of Planning and Regulation be authorised to make any necessary minor amendments to the Draft Local Plan and supporting documents appended to this report, prior to publication, providing these do not change their overall direction, shape or emphasis and following consultation with the Executive Member for Planning and Development.</p> | | |
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| 23 November 2017 | Presentation by, and Questioning of, the Executive Member for Policy and Resources | Question and Answer | <p>The Board received a presentation by the Executive Member for Policy and Resources on the major achievements across the portfolio over the past two years, as well as highlighting the future challenges.</p> <p>The presentation provided an update on</p> | | |

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| | | | <p>the following areas:</p> <ul style="list-style-type: none"> • Developing Fareham’s Economy • Implementing the Council’s Vision for Daedalus, which includes: <ul style="list-style-type: none"> ○ Improvements to the runway ○ Success of the Innovation Centre and the Innovation Centre Phase 2 ○ Improvements to the Control Tower ○ Construction of the new hangars; and ○ IFA2 planning application • Making Prudent Investments • Securing the Council’s Financial Strategy • Using the Council’s Assets wisely • Collecting Rate Efficiently • Working more Effectively – with introduction of the Vanguard Method of working • Supporting Residents in Need • Engaging with more Residents • The Council’s Corporate Strategy 2017-23 • Future Challenges <p>The Executive Member for Policy and Resources answered members’ questions concerning the presentation.</p> | Completed | Andrew |
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| | | | It was AGREED that the Executive Member for Policy and Resources be thanked for his informative presentation. | | Wannell |
| | Review of the Work Programme 2017/18 | Review | <p>The Board considered a report by the Director of Finance and Resources which reviewed the Board's work programme for 2017/18.</p> <p>Councillor Cunningham enquired as to whether a date had been set for Hampshire Fire and Rescue Service to attend the Board. The Director of Finance and Resources reported that this is still undecided at present and that the item will remain as an unallocated item until a date has been confirmed.</p> <p>RESOLVED that the Board:</p> <ul style="list-style-type: none"> (a) noted the progress on actions since the last meeting, as set out in Appendix B of the report; and (b) confirm the work programme of items for 2017/18, as set out in Appendix A to the report. | <p>Completed</p> <p>Completed</p> | <p>Andrew Wannell</p> <p>Andrew Wannell</p> |

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| | Review of the Corporate Strategy and Corporate Priorities | | <p>The Board considered a report by the Director of Finance and Resources on a review of the draft Corporate Strategy and Corporate Priorities.</p> <p>RESOLVED that the BOARD recommend the draft Corporate Strategy 2017-2023 to the Executive for approval.</p> | <p>The Executive agreed at its meeting on 4 December 2017 that:</p> <p>RESOLVED that the Executive:-</p> <p>(a) notes the results of the Draft Corporate Strategy consultation; and</p> <p>(b) recommends the final Corporate Strategy to Council for adoption.</p> | Andrew Wannell |
| | Minutes of Meetings of Policy Development and Review Panels | Scrutiny | <p>The Board was asked to receive the minutes of the Policy Development and Review Panels held since 1 September 2017.</p> <p>(1) Minutes of meeting Wednesday, 6 September 2017 of Leisure and Community Policy Development and Review Panel</p> <p>The Chairman of the Leisure and Community Policy Development and Review Panel, Councillor Mrs C L A</p> | Completed | Andrew Wannell |

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| | | | <p>Hockley was invited to present the minutes of the meeting held on 6 September 2017.</p> <p>It was AGREED the minutes be received.</p> <p>(2) Minutes of meeting Wednesday, 8 November 2017 of Leisure and Community Policy Development and Review Panel</p> <p>The Chairman of the Leisure and Community Policy Development and Review Panel, Councillor Mrs C L A Hockley was invited to present the minutes of the meeting held on 8 November 2017.</p> <p>It was AGREED the minutes be received.</p> <p>(3) Minutes of meeting Thursday, 7 September 2017 of Streetscene Policy Development and Review Panel</p> <p>The Chairman of the Streetscene Policy Development and Review Panel, Councillor S D Martin was invited to present the minutes of the meeting held on 7 September 2017.</p> | <p>Completed</p> <p>Completed</p> <p>Completed</p> | <p>Andrew Wannell</p> <p>Andrew Wannell</p> <p>Andrew</p> |
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| | | | <p>It was AGREED the minutes be received.</p> <p>(4) Minutes of meeting Thursday, 2 November 2017 of Streetscene Policy Development and Review Panel</p> <p>The Chairman of the Streetscene Policy Development and Review Panel, Councillor S D Martin, and the Vice-Chairman Councillor L Keeble, were invited to present the minutes of the meeting held on 2 November 2017.</p> <p>It was AGREED the minutes be received.</p> <p>(5) Minutes of meeting Tuesday, 12 September 2017 of Health and Public Protection Policy Development and Review Panel</p> <p>The Chairman of the Health and Public Protection Policy Development and Review Panel, Councillor M J Ford, JP was invited to present the minutes of the meeting held on 12 September 2017.</p> <p>It was AGREED the minutes be received.</p> <p>(6) Minutes of meeting Thursday,</p> | <p>Completed</p> <p>Completed</p> | <p>Wannell</p> <p>Andrew Wannell</p> <p>Andrew Wannell</p> |
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| | | | <p>21 September 2017 of Housing Policy Development and Review Panel</p> <p>The Chairman of the Housing Policy Development and Review Panel, Councillor F Birkett was invited to present the minutes of the meeting held on 21 September 2017.</p> <p>It was AGREED the minutes be received.</p> <p>(7) Minutes of meeting Tuesday, 7 November 2017 of Planning and Development Policy Development and Review Panel</p> <p>The Chairman of the Planning and Development Policy Development and Review Panel, Councillor A Mandry was invited to present the minutes of the meeting held on 7 November 2017.</p> <p>It was AGREED the minutes be received.</p> | Completed | Andrew Wannell |
| | | | | Completed | Andrew Wannell |
| 11 January 2018 | Preliminary Review of the Work Programme 2017/18 and Draft work Programme 2018/19 | Review | The Board considered a report by the Director of Finance and Resources which reviewed the Board's work programme for 2017/18 and gave initial consideration to the work programme for 2018/19. | | |

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| | | | <p>The Director of Finance and Resources asked members if they had any items that they wished to be considered for the 2018/19 work programme. The following suggestions were made: Presentation from Vivid (formerly First Wessex) Housing Association Presentation from Youth Services</p> <p>Councillor Cunningham also enquire as to whether a date had been set for the presentation from Hampshire Fire and Rescue Service. The Director of Finance and Resources informed the Board that discussions were still taking place as to a suitable date and that until a date had been confirmed the item would remain on the work programme as an unallocated item.</p> <p>RESOLVED that the Board:-</p> <ul style="list-style-type: none"> (a) reviewed the current work programme for 2017/18; (b) considered the work programme for 2018/19; and (c) considered the external reviews they wish to carry out in 2018/19. | Completed | Andrew Wannell |
| | Medium Term Finance Strategy, Capital Programme, Revenue Budget and Council Tax 2018/19 | | <p>The Board considered a report by the Director of Finance and Resources on the Medium Term Finance Strategy, Capital Programme, Revenue Budget and Council tax 2018/19.</p> <p>RESOLVED that the Scrutiny Board</p> | The Executive agreed at | Andrew |

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| | | | <p>recommend the Executive note the Board's endorsement of the Medium term Finance Strategy, Capital Programme, Revenue Budget and Council Tax 2018/19, at its meeting on 5 February 2018.</p> | <p>its meeting on 5 February 2018:</p> <p>RESOLVED that the Executive approves and recommends to its meeting of the Council to be held on 23 February 2018:</p> <ul style="list-style-type: none"> (a) the capital programme and financing of £55,081,000; (b) an overall revised revenue budget for 2017/18 of £8,616,700; (c) a revenue budget for 2018/19 of £8,440,500; (d) the surplus in the spending reserve remains in the reserve remains in the reserve to cover the anticipated future funding shortfalls as set out in paragraphs 18-21; and (e) a council tac for Fareham Borough Council for | <p>Wannell</p> |
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| | | | | 2018/19 of £155.22 per band D property, which represents a £5.00 increase when compared to the current year and is within referendum limits. | |
| | Housing Revenue Account Budget and Capital Plans 2018/19 | | <p>The Board considered a report by the Director of Finance and Resources on the Housing Revenue Account Budget and Capital Plans 2018/19.</p> <p>Members were circulated a tabled item which provided some minor amendments to the draft Executive report, these changes will be reflected in the report to the Executive on 5 February 2018.</p> <p>RESOLVED that the Board recommends the Executive note the Board's endorsement of the Housing Revenue Account Budget and Capital Plans 2018/19, at its meeting on 5 February 2018.</p> | <p>The Executive agreed at its meeting on 5 February 2018:</p> <p>RESOLVED that the Executive agrees:</p> <p>(a) that rents be approved for Council dwellings, as set out in paragraph 13 of the Report, with effect from 02 April</p> | Andrew Wannell |

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| | | | | 2018; (b) | |
| | Members' Allowances Scheme Review | | <p>The Board considered a report by the Head of Democratic Services on a review of the Members' Allowances Scheme Review following the Independent Remuneration Panel on 9 November 2017.</p> <p>The Board received a tabled item giving examples of the financial implications if changes to the Scheme of Members' Allowances were to be endorsed.</p> <p>Members debated this item at length and raised a number of points following the recommendations of the Independent Remuneration Panel, these included:</p> <ul style="list-style-type: none"> • the points awarded for the role of Mayor, members felt that this should be higher due to the high cost involved to undertake this role, which could deter some members of putting themselves forward for this position. • Not having the members allowance scheme index linked with Officers' pay as members allowances are not salaries and should not be treated the same | | |

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| | | | <p>way.</p> <ul style="list-style-type: none"> • Not to accept the 2% increase, particularly in light of the current financial constraints faced by the Council. <p>Councillor Cunningham addressed the Board on the proposal to change the Opposition Leader's Allowance, and stated that he did not think that this was appropriate, he asked that it be considered by the Executive when making their decision.</p> <p>RESOLVED that the Board recommends to the Executive that the following points of recommendations from the Independent Remuneration Panel be considered:-</p> <p>(a) point 6.3 – not to index link the scheme for Members' Allowances to that applicable to staff, with the exception of the Designated Independent Person whom members feel should be considered as a member of staff;</p> <p>(b) point 6.4 – not to accept the proposed 2% increase in the Basic Allowance and the Special Responsibility Allowance;</p> <p>(c) point 6.4 – to consider a bigger point increase for the Mayor's</p> | <p>The Executive agreed at its meeting on 5 February 2017:</p> <p>It was RESOLVED that the Executive recommend to Council:-</p> <p>(a) that consideration is given to the recommendations made by the Independent Remuneration Panel, in conjunction with the recommendations made by the Scrutiny Board;</p> <p>(b) that specific</p> | <p>Leigh Usher</p> |
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| | | | <p>allowance; and</p> <p>(d) point 6.6 – to consider whether change to the Opposition Leaders Allowance s appropriate.</p> | <p>consideration is given to the annual increase, index linked, to the remuneration made to the Designated Independent Person; and</p> <p>(c) agree those recommendations with a view to the adoption of a revised Members’ Allowances Scheme commencing 01 April 2018.</p> | |
| | <p>Receive Minutes of Meetings of Policy Development and Review Panels</p> | <p>Review</p> | <p>The Board was asked to receive the minutes of the Policy Development and Review Panels held since 1 November 2017.</p> <p>(1) Minutes of meeting Tuesday, 14 November 2017 of Health and Public Protection Policy Development and Review Panel</p> <p>The Chairman of the Health and Public Protection Policy Development and Review Panel, Councillor M J Ford, JP was invited to present the minutes of the meeting on 14 November 2017.</p> | | |

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| | | | <p>It was AGREED that the minutes be received.</p> <p>(2) Minutes of meeting Thursday, 16 November 2017 of Housing Policy Development and Review Panel</p> <p>The Chairman of the Housing Policy Development and Review Panel, Councillor F Birkett was invite to present the minutes of the meeting held on 16 November 2017.</p> <p>It was AGREED the minutes be received.</p> | <p>Completed</p> <p>Completed</p> | <p>Richard Jolley</p> <p>Paul Doran</p> |
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SCRUTINY BOARD – DRAFT WORK PROGRAMME 2018/19

| DATE | SCRUTINY BOARD ITEM |
|-------------------|---|
| 17 May 2018 | Review of Work Programme 2018/19 Presentation by, and Questioning of Hampshire Fire and Rescue Service Receive Minutes of Meetings of Policy Development and Review Panels |
| 28 June 2018 | Review of Work Programme 2018/19 Presentation by, and questioning of, the Executive Member for Housing Receive Minutes of Meetings of Policy Development and Review Panels |
| 13 September 2018 | Review of Work Programme 2018/19 Receive Minutes of Meetings of Policy Development and Review Panels |
| 22 November 2018 | Review of Work Programme 2018/19 Presentation by, and questioning of, an Executive Member for Leisure and Community Receive Minutes of Meetings of Policy Development and Review Panels |
| 19 January 2019 | Preliminary Review of Work Programme 2018/19 and Draft Work Programme 2019/20 Finance Strategy, Capital Programme, Revenue Budget and Council Tax 2019/20 Housing Revenue Account Budget and Capital Plans 2019/20 Receive Minutes of Meetings of Policy Development and Review Panels |
| 21 March 2019 | Final Review of Work Programme 2018/19 and Draft Work Programme 2019/20 Presentation by, and questioning of, an Executive Member for Planning and Development Receive Minutes of Meetings of Policy Development and Review Panels |

Items to be assigned:

Presentation by and Questioning of, Vivid Housing Association
 Presentation by, and Questioning of, Y Services

Vanguard Update
Portchester Crematorium

FAREHAM BOROUGH COUNCIL

POLICY FRAMEWORK

Under the Constitution, the plans and strategies to be adopted or approved by the full Council are:-

- (a) Sustainable Community Strategy;
- (b) Housing Strategy;
- (c) Food Safety Service Plan;
- (d) Licensing Policy;
- (e) Development Plan:
 - Fareham Core Strategy
 - Fareham Borough Local Plan Review 2000
- (f) Community Safety Strategy;
- (g) Corporate Strategy.